



**SAMAGRA SHIKSHA
GANJAM, CHATRAPUR.**

Ph.06811-260833 / 262799, E-mail : dpcganjamssa.osepa@nic.in



Tender Call Notice

No. 4067 /IE/2022

Dated- 16 / 11 /2022

Sealed quotations under two bid systems in the prescribed format are invited from desirous manufactures / suppliers having PAN Card, GST registration, IT clearance etc. for supply of different resource materials and furniture for 23 Block Resource Centre under Inclusive Education of Ganjam District. The tender papers (bid documents) containing detailed specification with terms and conditions ,application of Technical Bid & application of Financial Bid, may be downloaded from website www.ganjam.nic.in and www.osepa.gov.in . The cost of tender paper is Rs.2,000/- which is to be deposited in shape of D.D in favour of District Project Coordinator, Samagra Shiksha, Ganjam and enclosed in the technical bid of the tender. The last date and time for receipt of tender paper is on **7.12.2022 at 2.00 PM** and the same will be **opened on 7.12.2022 at 3.30 PM** in presence of the tenderers or their authorized representatives in the DPO,SS,Ganjam,Chatrapur. The undersigned reserves the right to accept or reject any application without assigning any reasons thereof.

By order of Collector-cum-Chairman

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16-11-22

**District Education Officer-cum- DPC
Samagra Shiksha, Ganjam, Chatrapur**



SAMAGRA SHIKSHA GANJAM, CHATRAPUR.

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TERMS & CONDITIONS

1. The applications must be sent **through Registered Post / Speed Post only** addressed to the District Project Coordinator, DPO, Samagra Shiksha, Ganjam, At/Po- Chatrapur, Dist – Ganjam, Pin-761020 during the office working hours. Sending of quotations by hand and courier services is not allowed.
2. The tender has been invited **under two bid system** i.e Technical Bid and Financial Bid. The interested agencies/firms/ are advised to submit two separate sealed envelopes super scribing " Technical bid for supply of materials for Resource Centre and "Financial Bid for Supply of materials for Resource Centre". Both sealed envelopes should be kept in a third envelope super scribing "Tender for supply of materials for Resource Centre" of Ganjam district.
3. **Particular of the materials required for BRC/DRC as follows.**

Sl.No	Name of the Items	Category
1	Physiotherapy Equipments	As per Annex- II
	Equipments / TLM Materials for CP & MD	
	TLM Materials for Intellectual Disability Children	
	Material for Hearing Impaired students	
	TLM Materials for VI	
2	Furniture & Equipment	As per Annex- III

The bidder can apply for both (Annex- II & III) or any one category as per his convenient.

4. The date and time schedule relating to tender are cited as under.

Sl.No	Activity	Date and Time
1	Issue of tender document	—
2	Last date & time for receipt of tender document.	07.12.2022 at 2 PM
3	Opening of Technical Bid	07.12.22 at 3.30 PM
4	Opening of Financial Bid	07.12.22 at 3.30 PM

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5. Following documents must be enclosed with the Technical Bid Application. (Annex – I)

- a. Latest GST clearance certificate.
- b. GST Registration Certificate.
- c. PAN card.
- d. Income Tax clearance certificate for last 3 years. (2019-20, 2020-21 & 2021-22)
- e. Copy of registration certificate under DIC if any.
- f. Goods manufacturing certificate, ISO latest with approved model may be given preference.
- g. The Manufacturer having ISO 9001 Certification for quality of Management Standards may be given preference.
- h. Sample materials with brochure of each item must be produced as per the specification before the Committee at the time of opening of tender.
- i. Demand draft of Rs.2000/- (non-refundable) of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam towards the cost of tender paper.
- j. The firm should have at least 3 years experience in trade with the Resource Materials to different Resource Centre under Inclusive Education in Odisha. (Copy of the work order must be attached)

All the above documents and sample items will be verified at the time of opening of tender, failing which tender application will be liable to rejected.

- k. Demand Draft of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam as follows towards EMD which is refundable without interest. The bidders can apply for one or all items as per their convenient.

Sl.No	Name of the Items	Category	EMD Value
1	Physiotherapy Equipments	Annex- II	Rs.70,000/-
	Equipments / TLM Materials for CP & MD		
	TLM Materials for Intellectual Disability Children		
	Material for Hearing Impaired students		
	TLM Materials for VI		
6	Furniture & Equipments	Annex- III	Rs.22000/-

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6. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
7. TDS will be deducted from bill as per income tax rule applicable.
8. Exemption certificate in respect of EMD & Security deposit will not be considered.
9. Payment will be made by District Project Coordinator after delivery of materials .The bills should be submitted in duplicate along with other supporting documents. The supplier will hand over delivery challans in support of delivery of the stock at Block Education Office of 21 blocks (Except Chatrapur), One BeMC & one DPO, SS duly signed by the concerned officers as a token of acknowledgement along with his claim bill.
10. The agreement will be executed with the successful firm with the DPC, SS, Ganjam. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
11. The successful firm will have to deposit 5 % of total contract value as security deposit at the time of agreement. If the firm fails to make complete supply of required materials as per our supply order, the security deposit will be forfeited.
12. The rate against each category (Annex-II & III) in the quotation form must be quoted clearly including tax, packing , transporting charges etc. as per the **prescribed Price Bid format**. No overwriting or cutting is permitted in the financial bid format.
13. Selection of the firm will be made, considering the total quoted price for all items i.e on composite / package manner instead of comparing the quoted price of each item as mentioned **under Annex- II** only.
14. Delivery and installation of materials will be made at all the BEO point of concerned block of Ganjam district within 10 days from receipt of supply order. In case of disputes about the quality, Collector or his authorized representatives will cause an enquiry and take suitable action including debarment against the supplier.
15. The quantity against each item as per quotation form may be increased or decreased as per the requirement.
16. Supply order will be issued to the selected firm for supply of materials keeping in view of Budget provision under each category.
17. Quality and size of the materials as per specification mentioned must be followed.
18. The office of the firm should be located in Odisha so that immediate replacement of

19. The right of acceptance of tender rests with Collector, Ganjam who does not bind himself to accept the lowest tender. The committee will ensure the best quality with minimum rate. Accordingly the tender will be finalized on verification sample items with quoted price within the budget provision by the committee.
20. If any deficiency to be found in the application form, the tender application will be out rightly rejected.
21. In case, more than one tenderer quote the same lowest rate of material of same quality & size all the tenderers who have quoted the same lowest rates shall be called for and decision will be taken by Tender Committee or through public lottery.
22. The tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
23. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector ,Ganjam on the points of dispute shall be accepted by both the parties.
24. Any pre-bid query on the matter may be submitted over telephone to Dist. IE Coordinator, (Phone No – 9438211688) within 3 days on publication of advertisement.
25. The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.


14.11.22
District Project Coordinator
Samagra Shiksha,Ganjam